### UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency Washington, DC 20250

### National Procedure Checklist No. 2517

#### **Field Office Distribution**

Notices are available on the Internet at <a href="http://www.fsa.usda.gov/notices">http://www.fsa.usda.gov/notices</a>. Handbooks are available on the Electronic Distribution Handbook and Notice Print Files page at <a href="http://fsaintranet.sc.egov.usda.gov/dam/handbooks/eds\_index.htm">http://fsaintranet.sc.egov.usda.gov/dam/handbooks/eds\_index.htm</a> for EDS locations to access for local printing and distributing. To inquire about the transmission of directives, call the Management Analysis and Directives Section at 202-690-0594.

### **National Office Distribution**

Notices are available on the Internet. Handbooks are printed and distributed to the National Office. Handbooks are also available in portable document format (PDF) on the FSA Intranet at <a href="http://fsaintranet.sc.egov.usda.gov/fsa/">http://fsaintranet.sc.egov.usda.gov/fsa/</a>.

### **Temporary Directives**

Temporary directives issued since the last weekly checklist are listed in this table.

Short Reference		
and Effective Date	Title	For
BU-755	Processing FY 2015 Local Travel Expense	State and County Offices
10-3-14	Reimbursements Through WebTA	
CN-1051	Processing Cotton Loan Redemptions and LDP	Cotton State and County
10-6-14	Requests	Offices, Cotton Clerks,
		Cotton CMA's, and LSA's
CRP-777	2014 Conservation Payments	State and County Offices
10-2-14		
FI-3215	Lease and Reimbursable Agreement Tracking	State and County Offices
9-30-14	(LRAT) System Record Merge	
FI-3216	Preparing for the October Payment Cycle	State and County Offices
9-30-14		
FI-3217	October 2014 CCC, FSFL, SSFL, and TTPP	State and County Offices
10-1-14	Interest Rates	
FSFL-111	FY 2015 FSFL-Approved Apportionment and	State and County Offices
10-6-14	Limited FY 2015 FSFL Transactions Authorized	
	Until Further Notice	
IRM-464	FSA Information Security Program Policy (ISPP)	FSA Employees and
10-2-14	Update	Contractors
LP-2200	Additional Requirements for Crop Year 2014	State and County Offices,
10-6-14	LDP's and Market Loan Gains	CMA's, DMA's, and LSA's
PM-2918	Updated Guidance for Closing Out FY 2014	FSA Employees
10-1-14	Performance Management	
PM-2919	Processing Special Employee Code "34" for Travel	State and County Offices
10-3-14	Reimbursement	

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# National Procedure Checklist No. 2517 (Continued)

# **Temporary Directives (Continued)**

Short Reference		
and Effective Date	Title	For
PS-726	Interim Price Support Query Tool to Determine	State and County Offices
10-6-14	Reasonable Quantity and Available Amount	
PS-727	eLDP Reminders for Crop Year 2014 for All	State and County Offices
10-6-14	Commodities	
SEM-40	Processing Non-Employee Security Documentation	FFAS Employees
10-1-14		

# **Permanent Directives**

Permanent directives issued since the last weekly checklist are listed in this table.

Short Reference		
and Effective Date	Title	For
63-FI (Rev. 4)	Financial Services Web Application	All FSA Offices
Amend. 3		
9-26-14		
4-FLP	Regular Direct Loan Servicing	State and County Offices
Amend. 20		
9-29-14		
5-FLP	Direct Loan Servicing – Special and Inventory	State and County Offices
Amend. 31	Property Management	-
9-29-14		

# **Obsolete Directives**

Directives made obsolete since the last weekly checklist are listed in this table.

Short Reference	Date of Obsolescence	Made Obsolete By
AO-1592	10-1-14	Disposal Date
ARCPLC-4	10-1-14	Disposal Date
ARCPLC-5	10-1-14	Disposal Date
AS-2267	10-1-14	Disposal Date
BCAP-29	10-1-14	Disposal Date
BCAP-31	10-1-14	Disposal Date
BCAP-32	10-1-14	Disposal Date
CM-740	10-1-14	Disposal Date
CM-747	10-1-14	Disposal Date
COR-126	10-1-14	Disposal Date
CRP-757	10-1-14	Disposal Date
CRP-763	10-1-14	Disposal Date
CRP-764	10-1-14	Disposal Date
CRP-765	10-1-14	Disposal Date

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### National Procedure Checklist No. 2517 (Continued)

### **Obsolete Directives (Continued)**

Short Reference	Date of Obsolescence	Made Obsolete By
CRP-767	10-1-14	Disposal Date
DAP-330	10-1-14	Disposal Date
EQ-139	10-1-14	Disposal Date
FI-3168	10-1-14	Disposal Date
FI-3201	10-1-14	Disposal Date
FLP-663	10-1-14	Disposal Date
FLP-664	10-1-14	Disposal Date
FLP-667	10-1-14	Disposal Date
FLP-670	10-1-14	Disposal Date
FLP-672	10-1-14	Disposal Date
FLP-678	10-1-14	Disposal Date
FLP-682	10-1-14	Disposal Date
FLP-684	10-1-14	Disposal Date
FSFL-101	10-1-14	Disposal Date
FSFL-102	10-1-14	Disposal Date
IRM-460	10-1-14	Disposal Date
LDAP-52	10-1-14	Disposal Date
LDAP-53	10-1-14	Disposal Date
LP-2190	10-1-14	Disposal Date
MIDAS-22	10-1-14	Disposal Date
PL-261	10-1-14	Disposal Date
PM-2895	10-1-14	Disposal Date
PM-2904	10-1-14	Disposal Date
PM-2906	10-1-14	Disposal Date
PM-2909	10-1-14	Disposal Date
PS-722	10-1-14	Disposal Date
TAP-47	10-1-14	Disposal Date

### **Procedure Notices**

None.

### **Forms**

Users can access the weekly checklist for forms at the FFAS Employee Forms\Publications Online Website at http://fsaintranet.sc.egov.usda.gov/dam/ffasforms/Actionlist.asp.

Forms actions are recorded daily in the Forms Management Database which controls the FFAS Employee Forms site. Changed or new data about forms is added to the database daily and may be viewed at the URL listed above, or users may view a weekly compilation of activity by viewing the most recent checklist. If you have problems using this site or accessing the information, contact Angela Coln, Section Head, Forms and Graphics Section by telephone at 202-690-3798 or e-mail to <a href="mailto:angela.coln@wdc.usda.gov">angela.coln@wdc.usda.gov</a>.

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